

NDSU

EXTENSION
PESTICIDE PROGRAM

Commercial/Public Applicator and Dealer Certification Offerings

2021-2022

North Dakota Pesticide Certificate Holders With April 1, 2022, Expirations:

RE: 2021-2022 Training Season

Since March of 2020, commercial/public applicators and dealers have dealt with significant disruptions and changes when renewing certificates due to the COVID-19 pandemic. At the time of this writing, the NDSU Extension Pesticide Program is anticipating a return to a more normal training season. However, we are preparing, just in case we are dealt new restrictions, on how we train and certify people.

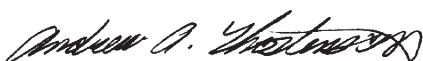
To accomplish this, we want to share our plan for this season with you. That's why we put together this booklet for **all** applicators/dealers, regardless of what categories in which you are seeking renewal. I advise you to read this publication carefully so you can select your strategy for obtaining renewal.

We are offering five different approaches for renewing certification(s):

1. Successfully completing exam(s) will continue to be an option through NDSU Extension county offices.
2. Our traditional face-to face trainings will be offered. At this time, we are planning normal capacity limits at our venues, but that may have to be dialed back, depending on social distancing requirements.
3. For the past 16 years, we have offered live trainings through web conferencing **hosted** at selected NDSU Extension county facilities. We will continue to do this. Capacity limits are based on how large the room is, but if social distancing requirements are put in place, we may have to scale them back.
4. This past season, we offered live trainings through **webinars** directly into homes, shops or offices. We will offer this method of renewal again. The advantage is applicators do not have to travel, but they will need to have a reliable internet connection and a personal computer. This option has no limitations on participant numbers.
5. Finally, in our minor categories (Home Industrial and Institutional, Public Health, Vertebrate and Wood Preservation), we will continue to have home-study correspondence trainings available from Jan. 1 through April 1, 2022.

We are confident we will be able to meet your certification needs throughout this training season. What follows are the details.

All the best,



Andrew A. Thostenson
Pesticide Program Specialist
North Dakota State University Extension

Face-to-Face and Hosted Trainings

If you desire to participate in a training in a meeting room, considering the following is important:

- **If crowds make you uncomfortable, consider not participating in face-to-face trainings.** In general, hosted trainings will have fewer numbers because they will be in smaller venues. However, if you desire to maintain maximum social distance, webinars may be your best option.
- **Masks or face coverings are optional at this time.** If they are imposed by a local county or city government, we will observe local directives. If NDSU or the state imposes mask use, we will follow those instructions.
- **We will provide hand sanitizer at all live events.**
- **Please understand the above are minimum expectations.** The site host or training venue/operator may have additional requirements that go beyond what the NDSU Extension Pesticide Program is asking. Please respect their wishes.

Communication

Given the unpredictable nature of this pandemic, please maintain up-to-date contact information with our office, especially an email address. Without it, we will not be able to connect with you on short notice. Also, we can only email changes to applicators/dealers who have registered for an event. If you were planning a walk-in registration, we will not be contacting you.

Another way you can stay in touch is by monitoring our website. We will post any changes at least 24 hours before the event. Look under the COVID-19/Weather announcements.

Our home page can be found at
<https://ndsupesticide.org>

Participating in a Webinar

If you select this means of training to complete your renewal, you need to be prepared to handle the technology. Here are some key points:

- **We will be using Zoom as our webinar delivery platform.** We have been using it for several years with minimal problems. Thousands of applicators and dealers across the state have been successful in obtaining a certificate through this approach.
- **You do not need a Zoom account or special software.**
- **You will need a networked computer with audio and video capabilities.** A microphone or camera is not required. You must have sufficient bandwidth to handle video streaming.
- **A personal computer/tablet/iPad running Windows or the IOS system is optimal.** While Zoom can be viewed from any networked device, smartphones are not recommended due to bandwidth limitations and the inability to see presentations on a small screen.
- **If you request participation in a webinar, we will send you additional instruction on "how to participate."** This will be in a PDF document and in a narrated step-by-step video.
- **You will need to register with Zoom for the event so you can obtain login information.** We will provide you with an email registration link once you have preregistered with the NDSU Extension Pesticide Program. When you get the link, simply follow the instructions to obtain login information for your webinar.
- **Registering with Zoom allows us to track your participation before, during and after the webinar.** We use this tracking information to verify attendance. While participating, please refrain from distractions and focus on the content of the training. Doing so will assure the U.S. Environmental Protection Agency, the North Dakota Department of Agriculture and the general public that you are committed to using pesticides in a responsible manner.

Completing Exams at County Extension Offices

Renewal by examination will be offered. For 45 years, NDSU Extension county offices have provided local opportunities to take certification exams.

At the time of this writing, this is still the case. However, while county offices are part of the NDSU Extension system, their operations and practices are governed by county government. Thus, each office may have different requirements and procedures for issuing exams. Applicators/dealers seeking to take exams should call ahead for an appointment and visit with county staff regarding availability and local policies.

Continuing Education Units for Certified Crop Advisers and Arborists

Using a pesticide certification training to maintain a certified crop adviser or arborist accreditation will be an option. However, we are just going to make our agendas available for self-reporting purposes. We will not be charging for or providing any advanced approval with your accreditation institution.

All applicators participating in face-to-face or hosted events will be provided an agenda at registration. Webinar participants will receive a URL and a QR code in their preregistration confirmation letter that will direct you to a web-based shared directory where you will be able to download a copy of the training agenda.

Training Registration

Preregistration is strongly recommended for all trainings. If we have space limitations for face-to-face or hosted trainings, walk-in registration may not be possible. You can preregister online and pay with a credit card at <https://tinyurl.com/ndsupesticide>

To preregister by mail and pay by check, use the form in this booklet or print it from our website at <https://ndsupesticide.org>

If you need accommodations for hearing impairment, please contact us a minimum of 45 days in advance of the training date to allow time for us to obtain services.

No face-to-face, hosted or webinar trainings are offered for Vertebrate and Wood Preservatives categories. Simply order Home Study Renewal.

Expect the Unexpected

COVID-19 continues to have an unpredictable influence on how we issue certifications. We are preparing as best we can and if we have to deal with shutdowns and/or cancellations of face-to-face or hosted events, we will try to convert them to a webinar. Our experience suggests we can shift our mode of delivery on very short notice. So if you are going to participate in a face-to-face or hosted event, be prepared to go "online" if necessary for the originally planned date.

Lastly, get your certification requirements done sooner rather than later. On April 1, 2022 your certifications will expire. Waiting until March 31 to act may not be a good strategy.



**scan to
register**

**AgPest, Right-of-Way, Seed Treatment, Research & Demonstration
2021-2022 Pesticide Training Schedule
Your Core Category will renew with this training**

Training Date	Location	Time	Pre-Reg Deadline
Nov. 16, 2021	ZOOM WEBINAR	9 a.m. - 4 p.m.	11/15/2021 12 NOON
	On a computer at home or place of employment	8 a.m. - 3 p.m. (MT)	
Dec. 1, 2021 Ag Show Face-to-Face	Fargo , Fargodome	Registration 7 a.m.	11/28/2021
	1800 N University Dr., Fargo	Training 8 a.m. - 5 p.m.	
Jan. 13, 2022 Jamestown Ag Show Face-to-Face	Jamestown , Jamestown Civic Center	Registration 7:30 a.m.	1/9/2022
	212 3rd Ave NE	Training 8:30 a.m. - 4 p.m.	
Jan. 27, 2022 Face-to-Face	Dickinson , Stark County Extension	Registration 7:30 a.m. (MT)	1/23/2022
	2680 Empire Road, Door C	Training 8:30 a.m. - 4 p.m.	
Feb. 03, 2022 Face-to-Face	Minot , North Central Research Extension Center	Registration 7:30 a.m.	1/30/2022
	5400 Hwy 83 S	Training 8:30 a.m. - 4 p.m.	
Feb. 8, 2022 Hosted Training	Bowbells , Burke County Extension	Registration 8:30 a.m.	1/25/2022
	103 Main St	Training 9 a.m. - 4:30 p.m.	
	Crosby , Divide County Extension	Registration 8:30 a.m.	
	200 North Main St	Training 9 a.m. - 4:30 p.m.	
	Hettinger , Hettinger Research Ext Center	Registration 7:30 a.m. (MT)	
	102 Hwy 12 W	Training 8 a.m. - 3:30 p.m.	
	Jamestown , Stutsman County Extension	Registration 8:30 a.m.	
	502 10th Ave SE	Training 9 a.m. - 4:30 p.m.	
	LaMoure , LaMoure County Extension	Registration 8:30 a.m.	
	202 4th Ave NE	Training 9 a.m. - 4:30 p.m.	
	Linton , Emmons County Courthouse	Registration 8:30 a.m.	
	100 4th St NW	Training 9 a.m. - 4:30 p.m.	
Underwood , Underwood City Hall	Registration 8:30 a.m.		
88 Lincoln Ave	Training 9 a.m. - 4:30 p.m.		
Wahpeton , Law Enforcement Center	Registration 8:30 a.m.		
413 3rd Ave N #18, Community Room	Training 9 a.m. - 4:30 p.m.		
Watford City , McKenzie County Extension	Registration 8:30 a.m.		
205 6TH St NW	Training 9 a.m. - 4:30 p.m.		
Feb. 17, 2022 Face-to-Face	Grand Forks , Grand Forks Public Safety Center	Registration 7:30 a.m.	2/13/2022
	1220 S 52nd St	Training 8:30 a.m. - 4 p.m.	
Feb. 24, 2022 Face-to-Face	Devils Lake , Ramsey County Courthouse Complex	Registration 7:30 a.m.	2/21/2022
	Armory in Memorial Bldg	Training 8:30 a.m. - 4 p.m.	
Mar. 3, 2022 Face-to-Face	Williston , Williston Research Extension Center	Registration 7:30 a.m.	2/27/2022
	14120 Highway 2	Training 8:30 a.m. - 4 p.m.	
Mar. 10, 2022 Face-to-Face	Bismarck , Bismarck Career Academy	Registration 7:30 a.m.	3/6/2022
	1221 College Dr./ BSC Campus	Training 8:30 a.m. - 4 p.m.	
Mar. 15, 2022 Hosted Training	Fessenden , Wells County Extension	Registration 8:30 a.m.	3/1/2022
	600 Railway St N	Training 9 a.m. - 4:30 p.m.	
	Grand Forks , Grand Forks Extension	Registration 8:30 a.m.	
	151 S 4th St Suite 302	Training 9 a.m. - 4:30 p.m.	
	Jamestown , Stutsman County Extension	Registration 8:30 a.m.	
	502 10th Ave SE	Training 9 a.m. - 4:30 p.m.	
	LaMoure , LaMoure County Extension	Registration 8:30 a.m.	
	202 4th Ave NE	Training 9 a.m. - 4:30 p.m.	
	Langdon , Langdon Research Extension Center	Registration 8:30 a.m.	
	9280 107th Ave NE	Training 9 a.m. - 4:30 p.m.	
	Lisbon , Ransom County Courthouse	Registration 8:30 a.m.	
	Community Room, 204 5th Ave W	Training 9 a.m. - 4:30 p.m.	
Manning , Dunn County Extension Center	Registration 7:30 a.m. (MT)		
205 Owens St.	Training 8 a.m. - 3:30 p.m.		
Mohall , Mohall Community Center	Registration 8:30 a.m.		
807 Highway 5 E	Training 9 a.m. - 4:30 p.m.		
Stanley , Mountrail County Extension	Registration 8:30 a.m.		
8103 61st St NW	Training 9 a.m. - 4:30 p.m.		
Mar. 22, 2022	ZOOM WEBINAR	9 a.m. - 4 p.m.	3/21/2022 12 NOON
	On a computer at home or place of employment	8 a.m. - 3 p.m. (MT)	
Mar. 29, 2022 Face-to-Face	Harwood , Harwood Community Center	Registration 7:30 a.m.	3/27/2022
	210 Freedland Dr.	Training 8:30 a.m. - 4 p.m.	

ATTENTION AERIAL APPLICATORS

North Dakota Administrative Code 60-03-01-5.1(4) requires that all aerial applicators seeking recertification must show proof of attendance at a Professional Aerial Applicators Support System (PAASS) program at least one time every three years before recertification may be issued.

This means that if you have not attended the PAASS program at the Tri-State Aerial Applicators Convention in 2020 or the PAASS Webinar in 2021, you must attend the PAASS program this training season (2022).

Please note that the Safety Briefing sponsored by the North Dakota Aeronautics Commission is **not** a substitute for the PAASS program.

2022 Commercial Pesticide Training Schedule Aerial/Ground Core Only Ag Pest, Right-of-Way, Research & Demonstration

Training Date	Location	Time
Feb. 23, 2022 Tri-State Aerial Applicators Convention	Grand Forks, ND , Alerus Center 1200 S 42 nd St, Grand Forks, ND	Registration 8:00am Training 8:30am – 4:00pm

Preregistration Deadline Feb. 21, 2022
Preregistration is required
Register at: <https://tinyurl.com/ndsupesticide>

For more information and to register for the PAASS Program
please contact Cindy Schreiber-Beck at Tri-State Aviation, 701-642-5777 or
cindy@tri-stateaviation.com

**Ornamental & Turf, Greenhouse, Research & Demonstration
2021-2022 Pesticide Training Schedule
Your Core Category will renew with this training**

Training Date	Location	Time	Pre-Reg Deadline
Nov. 18, 2021	ZOOM WEBINAR	9 a.m. - 4 p.m.	11/17/21 12 NOON
	On a computer at home or place of employment	8 a.m. - 3 p.m. (MT)	
Jan. 26, 2022 Hosted Training	Bismarck , Burleigh County Extension -4H Bldg 3715 E Bismarck Expressway	Registration 8:30 a.m. Training 9 a.m. - 4:30 p.m.	1/12/2022
	Fargo , NDSU Loftsgard Hall Room 380	Registration 8:30 a.m. Training 9 a.m. - 4:30 p.m.	
	Grand Forks , Grand Forks County Extension 151 South 4th St Suite 302	Registration 8:30 a.m. Training 9 a.m. - 4:30 p.m.	
	Minot , North Central Research Extension Center 5400 Hwy 83 S	Registration 8:30 a.m. Training 9 a.m. - 4:30 p.m.	
	Manning , Dunn County Extension Center 205 Owens St.	Registration 7:30 a.m. (MT) Training 8 a.m. - 3:30 p.m.	
	Harwood , Harwood Community Center 210 Freedland Dr.	Registration 8 a.m. Training 8:30 a.m. - 4 p.m.	
	Feb. 25, 2022 Face-to-Face		
Mar. 17, 2022	ZOOM WEBINAR	9 a.m. - 4 p.m.	3/16/22 12 NOON
	On a computer at home or place of employment	8 a.m. - 3 p.m. (MT)	

**Fumigation (Commodity and Structural)
2021-2022 Pesticide Training Schedule
Your Core Category will renew with this training**

Training Date	Location	Time	Pre-Reg Deadline
Dec. 8, 2021 Hosted Training	Bismarck , Burleigh County Extension 3715 E. Bismarck Expressway	Registration 9:30 a.m. Training 10 a.m. - 2:30 p.m.	11/28/2021
	Fargo , NDSU/Jack Dalrymple Agricultural Research Complex, 1440 18th St N	Registration 9:30 a.m. Training 10 a.m. - 2:30 p.m.	
	Grand Forks , Grand Forks County Extension 151 S 4th St Suite 302	Registration 9:30 a.m. Training 10 a.m. - 2:30 p.m.	
	Minot , Ward County Extension Admin Bldg, Suite 123, 225 3rd St SE	Registration 9:30 a.m. Training 10 a.m. - 2:30 p.m.	
	Dickinson , Stark County Extension 2680 Empire Road	Registration 8:30 a.m. (MT) Training 9 a.m. - 1:30 p.m.	
	Fargo , NDSU/Jack Dalrymple Agricultural Research Complex, 1440 18th St N	Registration 9:30 a.m. Training 10 a.m. - 2:30 p.m.	
	Fessenden , Wells County Extension 600 Railway St N	Registration 9:30 a.m. Training 10 a.m. - 2:30 p.m.	
	Grand Forks , Grand Forks County Extension 151 S 4th St Suite 302	Registration 9:30 a.m. Training 10 a.m. - 2:30 p.m.	
Feb. 15, 2022 Hosted Training	LaMoure , LaMoure County Extension 202 4th Ave NE	Registration 9:30 a.m. Training 10 a.m. - 2:30 p.m.	2/1/2022
	Williston , Williston Research Extension Center 14120 Highway 2	Registration 9:30 a.m. Training 10 a.m. - 2:30 p.m.	
	ZOOM WEBINAR On a computer at home or place of employment	9 a.m. - 12:30 p.m. 8 a.m. - 11:30 p.m. (MT)	
Mar. 31, 2022			3/30/2022 12 NOON

2021-2022 Commercial Pesticide Training Schedules

Home, Industrial & Institutional Category Your Core Category will renew with this training

Training Date	Location	Time	Pre-Reg Deadline
Jan. 6, 2022 Hosted Training	Bismarck , Burleigh County Extension 3715 E Bismarck Expressway	Registration 8 a.m. Training 8:30 a.m. - 3 p.m.	12/26/2021
	Fargo , NDSU/Jack Dalrymple Agricultural Research Complex/1440 18th St N	Registration 8 a.m. Training 8:30 a.m. - 3 p.m.	
	Grand Forks , Grand Forks County Ext 151 S 4th St, Suite 302	Registration 8 a.m. Training 8:30 a.m. - 3 p.m.	
	Minot , North Central Research Ext Ctr 5400 Highway 83 S	Registration 8 a.m. Training 8:30 a.m. - 3 p.m.	
	Williston , Williston Research Ext Ctr 14120 Highway 2	Registration 8 a.m. Training 8:30 a.m. - 3 p.m.	

Public Health Category

Your Core Category will renew with this training

Training Date	Location	Time	Pre-Reg Deadline
Apr. 7, 2022 Face-to-Face	NCR Mosquito Control Annual Mtg Location To Be Determined	To Be Determined	4/5/2022
	Bismarck , Burleigh County Extension 3715 E Bismarck Expressway	Registration 9 a.m. Training 9:30 a.m. - 4 p.m.	
5/26/2022 Hosted Training	Fargo , Cass County Vector Control 1201 Main Ave W	Registration 9 a.m. Training 9:30 a.m. - 4 p.m.	5/19/2022
	Grand Forks , Grand Forks County Ext 151 S 4th St, Suite 302	Registration 9 a.m. Training 9:30 a.m. - 4 p.m.	

Commercial/Public/Dealer Pesticide Recertification Preregistration Form Training Preregistration

PERSONAL INFORMATION (please print)
Name
Address <small>P.O. box and street address</small>
City, State, Zip
Phone
Date of birth
E-mail

EMPLOYER/BUSINESS
Name
Address <small>P.O. box and street address</small>
City, State, Zip
Phone
Fax
E-mail

Correspondence from the Pesticide Office should go to which of the above addresses? personal employer

N.D. County of Residence _____ N.D. Commercial Pesticide ID _____

Do you work for a government agency? Yes No

Is this certification for research and demonstration purposes? Yes No

X Check all that apply on each line: **Core Status** Ground Aerial – I have attended the mandatory PAASS Program
Certification Status Applicator Dealer Consultant

Training/Preregistration		
Study materials are provided at training.		
Write in date and site of training. Check Renew or Certify for classes offered.		
▼ Date	▼ Training Site	▼ Classes
		Ag Pest <input type="checkbox"/> Renew <input type="checkbox"/> Certify Right-of-Way <input type="checkbox"/> Renew <input type="checkbox"/> Certify Seed Treatment <input type="checkbox"/> Renew <input type="checkbox"/> Certify
		Fumigation (Commodities and Structural) <input type="checkbox"/> Renew <input type="checkbox"/> Certify
		Greenhouse <input type="checkbox"/> Renew <input type="checkbox"/> Certify Ornamental and Turf <input type="checkbox"/> Renew <input type="checkbox"/> Certify
		Home, Industrial and Institution <input type="checkbox"/> Renew <input type="checkbox"/> Certify
		Public Health <input type="checkbox"/> Renew <input type="checkbox"/> Certify
<p>Total number of boxes checked _____ X \$25 = \$ _____</p> <p>Commercial/Public/Dealer/certification cost + \$75 <i>(one time charge per training season)</i></p> <p>Late fee (if applicable) + (\$25)</p> <p>Total (will be more than \$75) \$ _____</p>		

Method of Payment (payment must be included)

Order online at:
<https://tinyurl.com/ndsupesticide>

(Do not mail this form if done online)

Check/Money Order # _____
Payable to NDSU Extension Pesticide Program

Send payment to:
NDSU Extension Pesticide Program
NDSU Dept 7060
PO Box 6050
 Fargo ND 58108-6050

**Must be received in our office
by preregistration deadline
or pay \$25 late fee.**

No phone or fax orders accepted.

For questions, contact the NDSU Extension Pesticide Program Office
phone 701-231-7180 or 701-231-6388
email nds.pesticide@ndsu.edu

Commercial/Public/Dealer Pesticide Certification Study Materials for Exams

PERSONAL INFORMATION (please print)
Name
Address <small>P.O. box and street address</small>
City, State, Zip
Phone
Date of birth
E-mail

EMPLOYER/BUSINESS
Name
Address <small>P.O. box and street address</small>
City, State, Zip
Phone
Fax
E-mail

Correspondence from the Pesticide Office should go to which of the above addresses? personal employer

N.D. County of Residence _____

N.D. Commercial Pesticide ID _____
(if applicable)

Do you work for a government agency? Yes No

Is this certification for research and demonstration purposes? Yes No

X Check all that apply on each line: **Core Status** Ground Aerial
Certification Status Applicator Dealer Consultant

Study Material	
▼ Check each class for study material needed:	
<input type="checkbox"/> Ag Pest	
<input type="checkbox"/> Fumigation (Commodity and Structural)	
<input type="checkbox"/> Greenhouse	
<input type="checkbox"/> Home, Industrial and Institutional	
<input type="checkbox"/> Ornamental and Turf	
<input type="checkbox"/> Public Health	
<input type="checkbox"/> Right-of-Way	
<input type="checkbox"/> Seed Treatment	
<input type="checkbox"/> Vertebrate	
<input type="checkbox"/> Wood Preservatives	
↑ _____	
Total study material class _____ X \$25 =	\$ _____
Commercial/public/dealer certification cost <i>(one time charge per training season)</i>	\$75
OPTIONAL:	
Introductory Basic Core Online Training (\$30) <i>(only for those who are new to pesticide certification)</i>	\$ _____
Shipping and handling	+ \$15
Total	\$ _____

Method of Payment (payment must be included)

Order online at:

<https://tinyurl.com/ndsupesticide>

(Do not mail this form if done online)

Check/Money Order # _____
Payable to NDSU Extension Pesticide Program

Allow 10 business days for processing

No phone or fax orders accepted

Send payment to:

NDSU Extension Pesticide Program
Dept 7060
PO Box 6050
 Fargo ND 58108-6050

For questions, contact us:

phone 701-231-7180 or 701-231-6388
email ndsupesticide@nds.edu

NDSU

EXTENSION
PESTICIDE

County Commissions,
North Dakota State University and
U.S. Department of Agriculture Cooperating
NDSU is an equal EO/AA university

PAID

Permit No 818
Fargo ND

EXTENSION PESTICIDE PROGRAM

NDSU Dept 7060
PO Box 6050
Fargo ND 58108-6050

**For more information on this and
other topics, see www.ag.ndsu.edu**

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EXTENSION
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**FINANCIAL RESPONSIBILITY REPORTING
EFFECTIVE 7/1/18**

Financial Responsibility reporting and verification requirements, as approved by the North Dakota Pesticide Control Board, the North Dakota Commissioner of Agriculture, and the North Dakota Attorney General have changed. However:

Financial Responsibility requirements have NOT changed.

NDSU will no longer collect financial responsibility documentation i.e., insurance certificates and notarized letters.

It is NOW the applicant's responsibility to provide proof of financial responsibility documentation upon request by a North Dakota Department of Agriculture Inspector.

All applicators (regardless of employer) who take commercial certification exams, participate in recertification training, or request reciprocity certification are required to complete the Applicant Acknowledgment of Proof of Financial Responsibility. Failure to do so will result in a certificate not being granted.

Tel: 701-231-7180 or 701-231-6388
ndsu.pesticide@ndsu.edu
172 Van Es Hall
NDSU Dept. 7060, P.O. Box 6050
Fargo, ND 58108-6050