

NDSUEXTENSION
PESTICIDE PROGRAM

Commercial/Public Applicator and Dealer Certification Offerings

2024-2025

September 2024

North Dakota Pesticide Certificate Holders with April 1, 2025 Expirations:**RE: 2024-2025 Training Season**

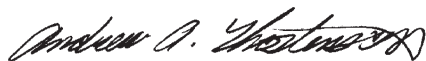
What follows describes our offerings for 2024-2025. We have five different approaches for renewing certification(s).

1. Successfully completing exam(s) administered at NDSU Extension County Offices.
2. Our traditional **face-to-face** trainings.
3. Live trainings through web conferencing **hosted** at selected NDSU County Extension facilities.
4. Live trainings through **webinars** directly into homes, shops, or offices. The advantage is applicators do not have to travel, but they will need to have a reliable internet connection and a personal computer.
5. Finally, in our minor categories (Home Industrial and Institutional, Public Health, Vertebrate, and Wood Preservation), we will continue to have home-study correspondence trainings available from January 1 through April 1, 2025.

We are confident we will be able to meet your certification needs throughout this training season. What follows are the details.

Finally, while I helped craft this training campaign, I will not be conducting it. I plan to retire at the end of the day on November 1, 2024. It has been a privilege to lead this program since 1998. I want to wish you all the best and thank you for your kindness and professionalism.

Warmest regards,



Andrew A. Thostenson

Pesticide Program Specialist

North Dakota State University Extension

Face to Face and Hosted Trainings

If you desire to participate in a training, in a meeting room, it is important you consider the following:

- If crowds make you uncomfortable, consider NOT participating in **face-to-face** trainings.
- **Hosted** trainings will have fewer numbers because they will be in smaller venues.

Communication

Given the unpredictable nature of the weather, please maintain up to date contact information with our office, especially an e-mail address. Without it, we will not be able to connect with you on short notice. Also, we can only e-mail changes to applicators/dealers that have registered for an event. If you were planning a walk in registration, we will not be contacting you.

Another way you can stay in touch is by monitoring our website. We will post any changes at least 24 hours before the event. Look for: Weather Announcements. **Our home page can be found at: <https://ndsupesticide.org>**

Participating in a Webinar

If you select this means of training to complete your renewal, you need to be prepared to handle the technology. Here are some key points:

- We use ZOOM as our webinar delivery platform. We have been using it for several years with minimal problems. Thousands of applicators and dealers across the state have been successful in obtaining a certificate through this approach.
- You do not need a ZOOM account or special software.
- You will need a networked computer with audio and video capabilities. A microphone or camera is not required. You must have sufficient bandwidth to handle video streaming.

- A personal computer/tablet/iPad running Windows or IOS system is necessary. While ZOOM can be run from a networked device, smart phones are problematic due to bandwidth limitations and the inability to see presentations on a small screen. **DO NOT USE SMART PHONES.**
- If you request participation in a webinar, we will send you additional instructions on “how to participate.” This will be in a PDF document and in a narrated step by step video.
- You will need to register with ZOOM for the event so you can obtain login information. We will provide you an e-mail registration link once you have pre-registered with the NDSU Extension Pesticide Program. When you get the link, simply follow the instructions to obtain login information.
- Registering with ZOOM allows us to track your participation before, during, and after the webinar. We use this tracking to verify attendance and participation.
- While participating, refrain from distractions and focus on the content of the training. Doing so will assure the U.S. Environmental Protection Agency, the North Dakota Department of Agriculture, and the general public that you are committed to using pesticides in a responsible manner.

Completing Exams at County Extension Offices

Renewal by examination will be offered. For 50 years NDSU County Extension Offices have provided local opportunities to take certification exams. While county offices are part of the NDSU Extension system, their operations are governed by county government. Thus, each office may have different requirements and procedures for issuing exams. Applicators/dealers seeking to take exams should order study materials. Once they have them, they should call ahead for an appointment and visit with county staff regarding local policies.

Training Registration

Pre-registration is strongly recommended for all trainings. If we have space limitations for **face-to-face** or **hosted** trainings, walk in registration may not be possible. You can pre-register on-line and pay with a credit card at: <https://tinyurl.com/NDSUEXTPESTSTORE>. Please note, we cannot take registrations over the telephone due to credit card security concerns.

You may still pre-register by mail and pay by check, use the form in this booklet or print it from our website at: <https://ndsupesticide.org>

Accommodations

If you need accommodations for hearing impairment, please contact us a minimum of 45 days in advance of the training date to allow time for us to obtain services.

Minor Categories

No face to face, hosted, or webinar trainings are offered for Vertebrate and Wood Preservation categories. Simply order Home Study Renewal.

Expect the Unexpected

Inevitably, the weather, family, or professional obligations make renewing your certificate problematic. Our best advice is, get your certification requirements done sooner rather than later. On April 1, 2025 your certifications will expire. Waiting until March 31st to act may not be a good strategy.

scan to register



**AgPest, Right-of-Way, Seed Treatment, Research & Demonstration
2024-2025 Pesticide Training Schedule
Your Core Category will renew with this training**

Training Date	Location	Time	Pre-Reg Deadline
Nov. 14, 2024	ZOOM WEBINAR	9 a.m. - 4 p.m.	11/13/2024 12 NOON
	On a computer at home or place of employment	8 a.m. - 3 p.m. (MT)	
Dec. 4, 2024 Ag Show Face-to-Face	Fargo , Delta Hotel	Registration 8 a.m.	12/2/2024
	1635 42nd St SW, Fargo	Training 8:30 a.m. - 4:30 p.m.	
Dec. 12, 2024 Face-to-Face	Dickinson , Stark County Extension	Registration 8 a.m. (MT)	12/9/2024
	2680 Empire Road, Door C	Training 8:30 a.m. - 4 p.m.	
Jan. 16, 2025 Jamestown Ag Expo Face-to-Face	Jamestown , Jamestown Civic Center	Registration 8 a.m.	1/14/2025
	212 3rd Ave NE	Training 8:30 a.m. - 4 p.m.	
Jan. 23, 2025 Hosted Training	Fessenden , Wells County Extension	Registration 8:30 a.m.	1/14/2025
	604 Hwy 15, Festival Hall	Training 9 a.m. - 4:30 p.m.	
	Grand Forks , Grand Forks Extension	Registration 8:30 a.m.	
	151 S 4th St Suite 302	Training 9 a.m. - 4:30 p.m.	
	Hettinger , Hettinger Research Ext Center	Registration 7:30 a.m. (MT)	
	102 Hwy 12 W	Training 8 a.m. - 3:30 p.m.	
	Lisbon , Ransom County Courthouse	Registration 8:30 a.m.	
Community Room, 204 5th Ave W	Training 9 a.m. - 4:30 p.m.		
Jan. 30, 2025 Face-to-Face	Minot , North Central Research Extension Center	Registration 8 a.m.	1/27/2025
	5400 Hwy 83 S	Training 8:30 a.m. - 4 p.m.	
Feb. 6, 2025 Face-to-Face	Devils Lake , Ramsey County Courthouse Complex	Registration 8 a.m.	2/3/2025
	Armory in Memorial Bldg	Training 8:30 a.m. - 4 p.m.	
Feb. 20, 2025 Face-to-Face	Grand Forks , Ag Country - Conference Center	Registration 8 a.m.	2/18/2025
	1200 S 42nd St, West Entrance	Training 8:30 a.m. - 4 p.m.	
Feb. 25, 2025 Hosted Training	Bowbells , Burke County Extension	Registration 8 a.m.	2/17/2025
	103 Main St	Training 8:30 a.m. - 4 p.m.	
	LaMoore , BankNorth Mall Community Room	Registration 8 a.m.	
	100 1st Ave SW	Training 8:30 a.m. - 4 p.m.	
	Linton , Emmons County Extension	Registration 8 a.m.	
	100 4th St NW	Training 8:30 a.m. - 4 p.m.	
	Wahpeton , Law Enforcement Center	Registration 8 a.m.	
413 3rd Ave N #18	Training 8:30 a.m. - 4 p.m.		
Mar. 11, 2025 Hosted Training	Watford City , McKenzie County Extension	Registration 8 a.m.	3/2/2025
	205 6th St NW	Training 8:30 a.m. - 4 p.m.	
Mar. 11, 2025 Hosted Training	Crosby , Divide County Extension	Registration 8 a.m.	3/2/2025
	200 North Main St	Training 8:30 a.m. - 4 p.m.	
	Carrington , Carrington Research Extension Ctr	Registration 8 a.m.	
	663 Highway 281 N	Training 8:30 a.m. - 4 p.m.	
	Hillsboro , Traill County Courthouse	Registration 8 a.m.	
	114 West Caledonia Ave, Community Room	Training 8:30 a.m. - 4 p.m.	
	Langdon , Langdon Research Extension Center	Registration 8 a.m.	
	9280 107th Ave NE	Training 8:30 a.m. - 4 p.m.	
Stanley , Mountrail County Extension	Registration 8 a.m.		
8103 61st St NW	Training 8:30 a.m. - 4 p.m.		
Mar. 18, 2025	Williston , Williams County Extension	Registration 8 a.m.	3/17/2025
	5246 141st Ave NW	Training 8:30 a.m. - 4 p.m.	
Mar. 18, 2025	ZOOM WEBINAR	9 a.m. - 4 p.m.	3/17/2025 12 NOON
	On a computer at home or place of employment	8 a.m. - 3 p.m. (MT)	
Mar. 24, 2025 Face-to-Face	Bismarck , Bismarck Career Academy	Registration 8 a.m.	3/20/2025
	1221 College Dr./ BSC Campus	Training 8:30 a.m. - 4 p.m.	

ATTENTION AERIAL APPLICATORS

North Dakota Administrative Code 60-03-01-5.1(4) requires that all aerial applicators seeking recertification must show proof of attendance at a Professional Aerial Applicators Support System (PAASS) program at least one time every three years before recertification may be issued.

This means that if you have not attended the PAASS program at the Tri-State Aerial Applicators Convention in 2023 OR 2024, you must attend the PAASS program this training season (2025).

Please note that the Safety Briefing sponsored by the North Dakota Aeronautics Commission is **not** a substitute for the PAASS program.

2024-2025 Commercial Pesticide Training Schedule Aerial/Ground Core Only Ag Pest, Right-of-Way, Research & Demonstration

Training Date	Location	Time
Feb. 12, 2025 Tri-State Aerial Applicators Convention	Grand Forks, ND , The Alerus Center 1200 S 42nd St, Grand Forks, ND	To be determined

Preregistration Deadline Feb. 6, 2025

Preregistration is required

Register at: <https://tinyurl.com/NDSUEXTPESTSTORE>

The PAASS Program will be offered during the Tri-State Aerial Applicators Convention.

For more information and to register for the PAASS Program please contact Cindy Schreiber-Beck at Tri-State Aviation, 701-642-5777 or cindy@tri-stateaviation.com

**Ornamental & Turf, Greenhouse, Research & Demonstration
2024-2025 Pesticide Training Schedule
Your Core Category will renew with this training**

Training Date	Location	Time	Pre-Reg Deadline
Nov. 21, 2024	ZOOM WEBINAR	9 a.m. - 4 p.m.	11/20/24 12 NOON
	On a computer at home or place of employment	8 a.m. - 3 p.m. (MT)	
Jan. 27, 2025 Face-to-Face	Fargo, Delta Hotel	Registration 8 a.m.	1/23/2025
	1635 42nd St SW	Training 8:30 a.m. - 4 p.m.	
Mar. 6, 2025 Hosted Training	Bismarck, Burleigh County Extension	Registration 8 a.m.	2/25/2025
	3715 E Bismarck Expressway	Training 8:30 a.m. - 4 p.m.	
	Fargo, NDSU	Registration 8 a.m.	
	Loftsgard Hall Room 380	Training 8:30 a.m. - 4 p.m.	
	Grand Forks, Grand Forks County Extension	Registration 8 a.m.	
	151 South 4th St Suite 302	Training 8:30 a.m. - 4 p.m.	
Mar. 20, 2025	ZOOM WEBINAR	9 a.m. - 4 p.m.	3/19/25 12 NOON
	On a computer at home or place of employment	8 a.m. - 3 p.m. (MT)	

**Fumigation (Commodity and Structural)
2024-2025 Pesticide Training Schedule
Your Core Category will renew with this training**

Training Date	Location	Time	Pre-Reg Deadline
Dec. 17, 2024 Hosted Training	Bismarck , Burleigh County Extension 3715 E. Bismarck Expressway	Registration 9:30 a.m. Training 10 a.m. - 2:30 p.m.	12/9/2024
	Fargo , NDSU/Jack Dalrymple Agricultural Research Complex, 1440 18th St N	Registration 9:30 a.m. Training 10 a.m. - 2:30 p.m.	
	Grand Forks , Grand Forks County Extension 151 S 4th St Suite 302	Registration 9 a.m. Training 10 a.m. - 2:30 p.m.	
	Minot , Ward County Extension 900 13th St SE	Registration 9:30 a.m. Training 10 a.m. - 2:30 p.m.	
	Dickinson , Stark County Extension 2680 Empire Road	Registration 8:30 a.m. (MT) Training 9 a.m. - 1:30 p.m.	
	Fargo , NDSU/Jack Dalrymple Agricultural Research Complex, 1440 18th St N	Registration 9:30 a.m. Training 10 a.m. - 2:30 p.m.	
	Fessenden , Wells County Extension 604 Hwy 15, Festival Hall	Registration 9:30 a.m. Training 10 a.m. - 2:30 p.m.	
Jan. 14, 2025 Hosted Training	Grand Forks , Grand Forks County Extension 151 S 4th St Suite 302	Registration 9:30 a.m. Training 10 a.m. - 2:30 p.m.	1/6/2025
	LaMoure , BankNorth Mall Community Room 100 1st Ave SW	Registration 9:30 a.m. Training 10 a.m. - 2:30 p.m.	
	Williston , Williams County Extension 5246 141st Ave NW	Registration 9:30 a.m. Training 10 a.m. - 2:30 p.m.	
	ZOOM WEBINAR	9 a.m. - 12:30 p.m.	
	On a computer at home or place of employment	8 a.m. - 11:30 a.m. (MT)	
Mar. 27, 2025			3/26/2025 12 NOON

2024-2025 Commercial Pesticide Training Schedules

Home, Industrial & Institutional Category Your Core Category will renew with this training

Training Date	Location	Time	Pre-Reg Deadline
Jan. 9, 2025 Hosted Training	Bismarck , Burleigh County Extension 3715 E Bismarck Expressway	Registration 9 a.m. Training 9:30 a.m. - 2:30 p.m.	1/1/2025
	Fargo , NDSU/Jack Dalrymple Agricultural Research Complex/1440 18th St N	Registration 9 a.m. Training 9:30 a.m. - 2:30 p.m.	
	Grand Forks , Grand Forks County Ext 151 S 4th St, Suite 302	Registration 9 a.m. Training 9:30 a.m. - 2:30 p.m.	
	Minot , Ward County Extension 900 13th St SE	Registration 9 a.m. Training 9:30 a.m. - 2:30 p.m.	

Public Health Category

Your Core Category will renew with this training

Training Date	Location	Time	Pre-Reg Deadline
May 22, 2025 Hosted Training	Bismarck , Burleigh County Extension 3715 E Bismarck Expressway	Registration 9 a.m. Training 9:30 a.m. - 2:30 p.m.	5/14/2025
	Fargo , NDSU Memorial Union, Prairie Rose Room, 1401 Administration Ave,	Registration 9 a.m. Training 9:30 a.m. - 2:30 p.m.	
	Grand Forks , Grand Forks County Ext 151 S 4th St, Suite 302	Registration 9 a.m. Training 9:30 a.m. - 2:30 p.m.	
	Williston , Williams County Ext 5246 141st Ave NW	Registration 9 a.m. Training 9:30 a.m. - 2:30 p.m.	

Commercial/Public/Dealer Pesticide Certification

Study Materials for Exams

PERSONAL INFORMATION (please print)
Name
Address <small>P.O. box and street address</small>
City, State, Zip
Phone
Date of birth
E-mail

EMPLOYER/BUSINESS
Name
Address <small>P.O. box and street address</small>
City, State, Zip
Phone
Fax
E-mail

Correspondence from the Pesticide Office should go to which of the above addresses? Personal Employer

N.D. County of Residence _____

N.D. Commercial Pesticide ID _____
(if applicable)

Do you work for a government agency? Yes No

Is this certification for research and demonstration purposes? Yes No

X Check all that apply on each line: Core Status Ground Aerial
 All aerial application will be made via drone
 Certification Status Applicator Dealer Consultant

Study Material	
▼ Check each class for study material needed:	
<input type="checkbox"/> Ag Pest	
<input type="checkbox"/> Fumigation (Commodity and Structural)	
<input type="checkbox"/> Greenhouse	
<input type="checkbox"/> Home, Industrial and Institutional	
<input type="checkbox"/> Ornamental and Turf	
<input type="checkbox"/> Public Health	
<input type="checkbox"/> Right-of-Way	
<input type="checkbox"/> Seed Treatment	
<input type="checkbox"/> Vertebrate	
<input type="checkbox"/> Wood Preservatives	
_____ ↑ Total study material class _____ X \$25 = \$ _____	
Commercial/public/dealer certification cost <i>(one time charge per training season)</i>	\$75
OPTIONAL:	
Introductory Basic Core Online Training (\$30) <i>(only for those who are new to pesticide certification)</i>	\$ _____
Shipping and handling	+ \$15
Total	\$ _____

Method of Payment (payment must be included)

Order online at:
<https://tinyurl.com/NDSUEXTPESTSTORE>

(Do not mail this form if done online)

Check/Money Order # _____
Payable to NDSU Extension Pesticide Program

Allow 10 business days for processing
No phone or fax orders accepted

Send payment to:
NDSU Extension Pesticide Program
Dept 7060
PO Box 6050
Fargo ND 58108-6050

For questions, contact us:
phone 701-231-6388, 701-231-7180, or
701-231-4127
email ndsu.pesticide@ndsu.edu

NDSU

EXTENSION
PESTICIDE

County Commissions,
North Dakota State University and
U.S. Department of Agriculture Cooperating
NDSU is an equal EO/AA university

Email completed form to:

Lise.alves@ndsu.edu OR
M.coenen@ndsu.edu

Or mail form to:

NDSU Extension Pesticide Program
Dept 7060 PO Box 6050
Fargo ND 58108

Applicant Acknowledgment of Proof of Financial Responsibility

NDCC 4.1-33-10 requires an applicant for a **commercial applicator certificate**, in the State of North Dakota, to provide proof of financial responsibility. NDCC 4.1-33-10 further requires that a commercial applicator must maintain financial responsibility in the amount of at least one hundred thousand dollars (\$100,000.00).

Financial responsibility may be demonstrated by a notarized letter from an officer of a financial institution or from a certified public accountant attesting to the existence of net assets equal to at least one hundred thousand dollars (\$100,000.00), a performance bond, or a general liability insurance policy.

I, the undersigned applicant, in lieu of providing proof of the above, attest and certify:

- (1) That I maintain financial responsibility in an amount of at least one hundred thousand dollars (\$100,000.00). More specifically, I possess net assets equal to at least one hundred thousand dollars, a performance bond, or a general liability insurance policy;
- (2) Agree, upon request by the North Dakota Agriculture Commissioner, to immediately provide further proof of compliance with NDCC 4.1-33-10 satisfactory to the Agriculture Commissioner; and,
- (3) Understand that civil and/or criminal sanctions may be imposed, if I fail to abide by the pesticide control laws and regulations of the State of North Dakota (NDCC 4.1-33-20).

Please check all that apply: Applicator Dealer Consultant
 I ONLY hold Ground Core and Right of Way
 I work for a city/state/government agency

Signature of Applicant

____/____/____
Date

Printed Name

Employer's Name (if employer is providing insurance)

EXTENSION PESTICIDE PROGRAM

NDSU Dept 7060
PO Box 6050
Fargo ND 58108-6050

Non-Profit Org
US Postage

PAID

Permit No 818
Fargo ND

**For more information on this and
other topics, see www.ag.ndsu.edu**

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NDSU

EXTENSION
PESTICIDE PROGRAM

**IMPORTANT INFORMATION
REGARDING YOUR
PESTICIDE
CERTIFICATION:**

Are any of your pesticide
certifications expiring? Scan this
QR code to check!



Tel: 701-231-6388, 701-231-7180 or 701-231-4127
ndsu.pesticide@ndsu.edu
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